

# Four easy steps to adding a job



## Step 1

Click on the **Recruiters** section or **Add a job** straight from the Home page.



## Step 2

**Single job posting.** Fill in your details and the job you want to advertise.



## Step 3

Select any optional display graphics (add logo etc.) and see the cost instantly!



## Step 4

Confirmation of the details.  
Your ad is now ready to go live.  
You can now view your job posting or post another job.